

Auchlone Nature Kindergarten application form.

CONFIDENTIAL

Please carefully read this form and answer all the applicable questions honestly and truthfully.

Return the completed form to: **Danielle Ramsay, Mindstretchers Ltd, The Old School, Fowlis Wester, Crieff, Perthshire, PH4 7NL, United Kingdom at auchlone@mindstretchers.co.uk.**

1. Application form

Position applied for	
Date available to take up employment	
Current salary (optional)	

2. Availability for work (please tick your choice of preferred hours)

Full time	YES / NO	Part time	YES / NO
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3. Personal details

Full name		Title	
Address			
Telephone numbers	Home		
	Mobile		
Email address			
National insurance number			
Passport number			
Do you own a car?	YES / NO	Have a current licence?	YES / NO
If yes, licence type	Provisional / Full		
Driving licence number			
Do you have any current driving convictions	YES / NO	If yes, give details including dates	
Where did you hear about Auchlone Nature Kindergarten?			

4. Secondary education

School name, address and date attended	Examinations (subject, result, etc.)

5. Further education and training

University/College and date attended	Type of course	Subjects	Qualification or class of degree

6. Membership of professional body (e.g PVG, GTC, SSSC)

Name	Code	Date

7. Previous employment

A full work history is required, explaining any gaps in employment.

Present/last employer			
Address			
Job title			
Basic detail of duties/responsibilities			
Start date		End date	

Reason for leaving				
Employers name & address	Job title	From	To	Reason for leaving
		<i>(month & year)</i>		

8. Other information relevant to your employment history:

(OTHER QUALIFICATIONS, e.g. Speech, Music, etc; Current Study; Relevant courses attended)

Interests/hobbies (give details of pastimes, sports, etc)	
Public duties (local councillor, etc) undertaken	
Do you have any part time or evening jobs which you intend to continue:	Yes No If "Yes" give details
If offered this position will you continue to work in any other capacity?	YES / NO

If yes, give details

9. Permission to work in the UK

Are there any restrictions to your residence in the UK that might affect your right to take up employment in the UK?	YES / NO
Do you have criminal convictions that have occurred during the past 5 years? If "Yes" give details:	YES / NO

(Note: You do not have to disclose any offence which is a spent offence under the Rehabilitation of Offenders Act 1974)

10. Most relevant experience/ reason for applying

Please highlight duties, responsibilities, skills or experience gained relevant to the post for which you are applying. *The job description details the key areas of responsibilities and tasks involved.*

11. Next of kin

Emergency contact name	
Relationship to you	
Contact number	
Emergency contact name	
Relationship to you	
Contact number	

12. Referees

Work reference 1 (most recent employer) – not members of your own family	
Name	
Address	
Organisation	
Occupation	
Telephone number	
Email address	
Work reference 2 – not members of your own family	
Name	
Address	
Organisation	
Occupation	
Telephone number	
Email address	

Alternative 2 nd reference: Work, personal or educational – not members of your own family	
Name	
Address	
Organisation	
Occupation	
Telephone number	
Email address	

If you are unsuccessful in this application, we will keep this form on file for 6 months should you wish to be considered for other vacancies within Auchlone Nature Kindergarten.

Please tick to show your agreement to this.

Working with Mindstretchers Ltd

It is Mindstretchers policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, ethnic origin, national origin, sex, sexual orientation, religion or belief, pregnancy, trans-gender status, marital or civil partnership status, age or disability.

I authorise Mindstretchers Ltd to obtain references to support this application once an offer has been made and accepted and release Mindstretchers Ltd and referees from any liability caused by giving and receiving information.

DECLARATION

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement will be sufficient cause for rejection or, if employed, dismissal.

Name:

Signature: Date:

Thank you for completing the application form. Please email this document to:
 auchlone@mindstretchers.co.uk